# 

# PREESALL TOWN COUNCIL

# Minutes of the meeting of the Town Council held on Monday 12 June 2023 at 7.00pm at Preesall and Knott End Youth and Community Centre

**Present**: Cllrs J Lewin (Mayor), T Johnson, S Dobbie, R Drobny, P Orme, C Rimmer, K Shepherd, K Woods.

**10.1 Apologies**

None.

11.2 Declarations of interests and dispensations

Cllr Johnson, union interests. Cllr Karen Woods school interest.

Cllr Rimmer asked that it be noted she had requested an additional agenda item for the council to send a second letter, for a health impact assessment from Sakthi Karunanithi, Director of Public Health Lancashire.

12.3 Minutes of the last meeting

Councillors **resolved** to approve as a correct record the minutes, as presented, of the meetings held on 15 & 23 May 2023.

13.4 Mike McDonnell visit.

Wyre Nature & Wellbeing Officer (The Bay: A blueprint for recovery).

Mike attended the meeting and gave a small presentation on the benefits of social prescribing for mental health improvement. He also requested using a plot of land on Jubilee Garden, which would enhance lives and improve the garden.

Assurance was given that this project will not impact on the work undertaken by the Bloomers.

Councillors **Resolved** to give approval for the group to use the garden.

14.5 Public participation

Councillors **resolved** to adjourn the meeting to allow non-councillors to speak.

* Update was provided on the parking fines, on Park Lane, they have one successful court case with monies being refunded and now intend to pursue a further 119 cases.
* A thank you was given to the Mayor and social prescriber at Over Wyre Medical Centre regarding the resurrection of the youth club.
* County Councillor Salter has been made aware of drilling on land in Preesall.
* Thank you to Cllr Orme for providing space at the youth and community centre for access to a community fridge.
* The Bloomers group are struggling with obtaining and transferring water for the In Bloom plants. They have requested assistance and were informed that the council would be looking to employ an additional member of staff to support the lengths man.

At the conclusion of the public session councillors **resolved** to reconvene the meeting.

15.6 Planning Applications

Application Number: 23/00386/FUL

Proposal: Erection of 3.no additional commercial units, extension to existing car park and alterations to vehicular access, following demolition of existing cottage

Location: The Old Coal Yard Hall Gate Lane Preesall Lancashire FY6 0PJ

**Resolved:** councillors raised no objection to the application.

However, they did request if the application is approved that three bat boxes and bee bricks are installed.

1 abstention

7 in favour.

Application Number: 23/00403/FUL

Proposal: Erection of one new agricultural livestock building and feed hopper following demolition of existing building

Location: Fern Hill Farm 13 Cemetery Lane Preesall Poulton-Le-Fylde Lancashire

**Resolved** councillors raised no objections.

All in favour

Application Number: 23/00451/FUL Proposal: Erection of timber stable block for private use. Location: Land off Cemetery Lane Cemetery Lane Preesall Lancashire FY6 0JA

**Resolved** councillors raised no objections. However, they did request that work vehicles did not block the highway.

All in favour.

Application Number: 23/00456/FUL.

Proposal: Single-storey extensions to front & rear, internal alterations & alterations to existing garage roof, replacement roof covering & new access to highway & proposed drop kerb. Location: 36 Pilling Lane Preesall Poulton-Le-Fylde Lancashire FY6 0HB

**Resolved** councillors raised no objections.

However, they did request that work vehicles did not block the highway.

All in favour.

Application Number: 23/00494/FUL Proposal: Proposed two-storey rear extension with dormer Location: Derwent Folds 286 Park Lane Preesall Poulton-Le-Fylde Lancashire

**Resolved** councillors raised no objections.

All in favour.

16.7 Reports from committees and working groups

i) Finance committee

Councillors **noted** that the finance committee had met on 12 June and that the monthly finances had been approved. Legal fees for the Lancaster Garage have been approved. Internal audit was approved.

It was agreed that all committee members on finance committee should receive financial training.

Cllr Johnson was approached to ex officio on the finance committee should the need arise.

Cllr Orme to cease being a signatory and be able to input into Unity banking.

Recommendation to full council to approve the year end figures at agenda item 10.

ii) Civic Events committee

Councillors **noted** that the civic events committee will meet on 26 June 2023

**iii) Personnel committee**

Councillors **noted** that the personnel committee will meet on 26 June 2023.

17.8 Bench at pumping station

**Resolved:** to replace existing bench adjacent to the byway on Pilling Lane with a recycled plastic bench.

18.9 Past minutes

**Resolved:** That the clerk proceeds to make arrangements for past minutes to be bound and stored at county archives.

19.10 Year end

a) Councillors are asked to note the remaining balances for year-end were:

Cashbook 1 - £81,408.00

Cashbook 2 - £41,173.30

Cashbook 3 - £nil

Cashbook 4 - £68,267.30

Cashbook 5 - £10,020.10

b) 2022/2023 Budget Outturn and Annual Governance and Accountability Return

Councillors were provided with copies of the detailed budget outturn, which had been inspected and recommended for approval by the finance committee.

Councillors **Resolved** to acceptthe Internal Audit carried out on 29 - 30 April and 5 May 2023, and to accept the auditor’s report and comments made by the locum clerk

Councillors **Resolved** to approve:

i) Section 1 – Annual Governance Statement of the Annual Return for the year ending 31 March 2023. Councillors **Resolved** to approve statements 1 to 9, which were signed by the chair (Mayor) and the clerk.

ii) Section 2 – Accounting Statements 2022/2023 Section 2 which had been prepared and signed by the Responsible Financial Officer (RFO/clerk) as confirmation that the accounts had been prepared on a receipts and payments basis. Councillors **Resolved** to approve section 2 and the forms were signed and dated by

the mayor (Chair).

20.11 Co-option policy

Following the election in May, the council still has four vacancies.

**Resolved:** to advertise the four vacancies in the Over Wyre Focus and on Facebook. Closing date for applications 14 July 2023 with interviews on 22 July 2023.

**Resolved**: for the Clerk to write a letter to Wyre Electoral Services regarding signposting potential candidates to libraries that do not hold an up-to-date copy of the register.

21.12 Grant application

The council has received a grant application from Fleetwood’s Charity School,

Councillors **Resolved** to approve a grant of £500 to support cheerleading activities.

22.13 Draft Annual Report

Councillors **Resolved** to approve the draft Annual Report for publication and distribution.

23.14 Face Book and Library list

Councillors **Resolved** that Cllr Johnson has accepted taking responsibility for the library list and Cllr Rimmer has accepted responsibility for the admin on Facebook.

24.15 Asset Register disposal policy.

Councillors **Resolved** to adopt the asset register disposal policy.

25.16 Clerk Purchasing.

1. The council **Resolved** to give a £1000 purchase limit to the clerk, with a limit of £500 to be spent without permission of the mayor or chair of the finance committee.

2. The Council **Resolved** to give permission to the clerk to research a prepayment or debit card and select the most appropriate for Preesall Town Council.

**THE FOLLOWING ITEMS ARE FOR INFORMATION ONLY**

26.17 Reports from subject leads and outside body representatives

No written reports were received.

Cllr Orme reported that judging season for the Best Kept Village competition had commenced.

27.18 Verbal reports from Wyre councillors

Cllr Rimmer reported that the next meeting for the youth group will be in July.

28.19 Clerk’s report

Councillors noted the information contained in the clerk’s report:

Cllr Rimmer & Cllr Dobbie asked if they join the Climate Change working group.

29.20 Mayor’s report

The mayor said she was keen to start the youth club in September 2023.

She also will be starting an Over Wyre friendship and memory group for people with neurological concerns, memory loss and their carers.

The mayor and her deputy attended the Lancashire landings.

30.21 Questions to councillors

Cllr Woods asked if the woodwork at the seating area at Fordstone Avenue could be treated.

Cllr Rimmer Invited councillors to lunch before the gala.

Cllr Shepherd confirmed that all the Coronation coins had been distributed.

Cllr Lewin reported that she has the Coronation plaques, and she would be taking them to the schools.

Apologies were received from Cllr Rimmer, Cllr Woods for the 10 July meeting.

31.22 Items for next agenda

The next full council meeting will be held on **10 July 2023** - councillors were asked to raise matters to be included on the agenda and provide updates from working groups by notifying the clerk **in writing** **by Thursday 29 June 2023** at the latest..

There being no further business the Mayor closed the meeting at 8.45pm.